To: Superintendents of Public Schools  
Chief Information Officers  
District Data Coordinators

From: METS Director

RE: 2020-2021 MIGRANT STUDENT DATA VERIFICATION

Date:

This is a follow-up to a memo that was sent to you on June 10, 2021 from Assistant Commissioner Jason Harmon requesting assistance in verifying students coded as migrant-eligible in your district’s student data management system are consistent with the official list of students that have been issued Certificates of Eligibility (COE) for Migrant Education Program (MEP) eligibility and participation under ESSA Title I, Part C.

To ensure that our migratory children have been accurately identified and served during the 2020-21 school year, please check your student information against data from the State Education Department (SED) as required by Student Information Repository System (SIRS) data reporting.

Enclosed please find the official list of migrant-eligible students who have resided in your district catchment area at some point in time during the 2020-2021 school year.

If any of these students are NOT identified as migrant-eligible in your student information management system, please update your records to reflect their accurate and current migrant-eligible status and submit the revised data to SIRS when appropriate.

If you have any students who ARE identified as migrant-eligible in your student information management system, but they are not on the enclosed official list, please update your records to reflect their accurate and current non-migrant status and submit revised data to SIRS when appropriate.

Directions: To determine which students are currently flagged in SIRS with the “Migrant” Indicator in your school district for the 2020-2021 school year, please run the L2RPT-SIRS 401 Reasonableness Report, choose All Locations, Student Demographic category, and All Subtypes from the dropdown menu. Click on the Migrant category for “this year” to generate the list of students whom your district has reported with the Migrant Indicator.

Please do not hesitate to contact me if you have any questions or concerns regarding this reporting process. I can be reached at [METS Director email] or [METS Director phone number].

As a statewide program, we are always striving to enhance our identification and recruitment efforts. If you are aware of any students whom you think might qualify for migrant programs and services under ESSA Title I, Part C, please do not hesitate to contact [METS Director Name] at the [Regional Location] Migrant Education Tutorial and Support Services (METS) program center for assistance. [METS Director Name] can be reached at [Email Address or phone number]. Upon contact, we will dispatch a Recruiter to determine their migrant eligibility and to inform you accordingly.

Thank you very much for your assistance.

cc: Jason Harmon  
Erica Meaker  
Kin T. Chee