

# 2022 September

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Due 8-26-22: Outstanding PAC/(non-PAC) Summary & Agenda to TASC  Due 8-31-22: 2022-23 Work Plan				01 Send hard copies of 2021/22 COMPLETED PLPs to Odilia Coffta School District Correspondence (free lunch, students lists)	02	03
04	05	06	07	08	09 <ul style="list-style-type: none"> <li>• EasyCBM-send lists of students that will be tested and staff info to ID&amp;R Office (LR)</li> <li>• OSY data SY21/22 on MIS (profiles, PLPs, services, mini lessons)</li> <li>• iSOSY reports sent to Odilia Coffta</li> </ul>	10
11	12	13	14	15	16 Final Level 2 Report SY21-22 sent to Directors	17
18	19	20	21	22	23	24
25	26	27	28	29	30 <ul style="list-style-type: none"> <li>• Initial 2022/23 PAC Parent Lists to TASC</li> <li>• All 2022 Summer MSIX MDEs entered/updated on MIS2000</li> </ul>	

Report due to:

School Districts	MIS2000	TASC	Directors	Odilia Coffta	ID&R
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# 2022 October

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01
02	03	04	05	06	07 <ul style="list-style-type: none"> <li>All 2022 Summer Needs and services entered on MIS2000</li> </ul>	08
09	10	11	12 <ul style="list-style-type: none"> <li>CSPR reports for corrections sent to DSs (school building names, enrollment lines, services)</li> </ul>	13	14 <ul style="list-style-type: none"> <li>EasyCBM window for Fall Assessments closes</li> </ul>	15
16	17	18	19	20	21 <ul style="list-style-type: none"> <li>State Assessments (3-8 &amp; regents) entered on MIS2000</li> </ul>	22
23/30	24/31	25	26	27	28 <ul style="list-style-type: none"> <li>21/22 Algebra 1 sent to Directors</li> <li>21/22 ECA pre/post test results on MIS</li> <li>21/22 ECA Pre/post hard copies sent to TASC</li> <li>Email PAC event(s) agenda &amp; summary to TASC</li> </ul>	29

Report due to:

	MIS2000		TASC		Directors		ID&R
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# 2022 November

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		01 First day <i>Winter</i> Period to change a Student's Service Level	02 •ID&R sends Teacher Certification list to METS	03	04 •SED Annual Performance Report	05
06	07	08	09 •METS complete Teacher Certification list and forward to ID&R	10	11 •State Assessment report (created by ID&R) sent to Directors for revisions •21/22 ECA report sent to Directors for revisions	12
13	14	15	16	17	18 •21/22 EasyCBM analysis ran by ID&R	19
20	21	22	23	24	25 Reminder: Check SDP data and MSIX MDEs (including Needs Assessment) for 2022-23 Academic Period	26
27	28 CSPR corrections entered on MIS	29 •21/22 Algebra 1 sent to ID&R	30			

Report due to:

MIS2000	TASC	Directors	ID&R	SED
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# 2022 December

4/16/23

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				01	02 21/22 OS Screening Test (pre/post) entered on MIS <i>21/22 ECA report ran by ID&amp;R</i>	03
04	05	06	07	08	09 <i>Final State Assessment report created by ID&amp;R</i>	10
11	12	13	14	15	16 22/23 EasyCBM Fall scores into MIS2000 <i>21/22 BOLST (pre/post) sent to Directors for revisions</i>	17
18	19	20	21	22	23	24 21/22 MSIX Snapshot
25	26 22/23 Data Pulse (created by ID&R) sent to Directors	27	28	29	30 • <i>Last Day to complete SY22-23 MSIX and Data Security certifications and Mandated Reporter training with METS Staff</i> • <i>Email PAC and/or parent event(s) agenda &amp; summary to TASC</i>	31

Report due to:

	Directors		TASC
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# 2023 January

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02 EasyCBM window for Winter Assessment 01/02/23-02/24/23	03	04 21/22 Evaluation Data will be submitted to Arroyo	05	06 21/22 BOLST report ran by ID&R	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22/29	23/30 Last day for Winter Period to change a Student's Service Level	24/31	25	26	27 <ul style="list-style-type: none"> <li>All 2022/23 services from Sep to Dec entered on MIS</li> <li>All 2022/23 forms related to SDP and Intake/Summary Forms from Sep to Dec entered on MIS</li> <li>ECA Pre-Post for Sept-Dec 2022 input on MIS</li> <li>ECA Pre-Post for Sept-Dec 2022 hard copies to TASC</li> </ul>	28

Report due to:

	MIS2000		Directors		TASC
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4/16/23

# 2023 February

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01 First day Spring Period to change a Student's Service Level.	02	04	05
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 EasyCBM window for Winter Assessment closes •Email PAC and/or Parents event(s) agenda & summary to TASC	25
26	27	28				

Report due to:

	TASC
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4/16/23

# 2023 March

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01	02	03 Initial 22/23 SIRS Level 2 Data Reconciliation Report distribute to METS	04
05	06	07	08	09	10 22/23 EasyCBM into MIS2000	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Report due to:

	Directors
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4/16/23

# 2023 April

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01
02	03	04	05	06	07	08
09	10	11	12	13	14 Initial 22/23 SIRS Level 2 Data Reconciliation Report Form due to ID&R	15
16	17 •EasyCBM window for Spring Assessment 04/17/23-06/16/23	18	19	20	21 Initial 22/23 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs)	22
23/30	24	25	26	27	28 <ul style="list-style-type: none"> <li>•Last day for Spring Period to change a Student's Service Level.</li> <li>•Email PAC and/or parent event(s) agenda &amp; summary to TASC</li> </ul>	29

Report due to:

MIS2000	ID&R	Directors	TASC
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4/16/23

# 2023 May

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	01	02	03	04	05	06
07	08	09	10	11	12 Updated 22/23 SIRS Level 2 Data Reconciliation Report distribute to METS	13
14	15 First day of Summer for PK-OSY students	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Report due to:

	Directors		ID&R Office		MIS2000
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4/16/23

# 2023 June

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				01	02	03
04	05	06	07	08	09 • Updated 22/23 SIRS Level 2 Data Reconciliation Form due to ID&R • Updated 22/23 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs)	10
11	12	13	14	15 <i>Last Day to submit NYS Scholarships applications?</i>	16 Updated 22/23 Level 2 Data Report distribute to METS Last day to send School District letters (SIRS report)	17
18	19	20	21	22	23 Last Day to submit the Parent Scholarships applications? • Email PAC and/or Parents event(s) agenda & summary to TASC First day of Summer for IS students	24
25	26	27	28 Updated 22/23 Level 2 Data Report distribute to SED	29	30	

Report due to:

Directors	Districts	MIS2000	ID&R Office	TASC
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2023		July				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01 <i>Last Day to submit national baccalaureate scholarships applications</i>
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28 <ul style="list-style-type: none"> <li>●All 22/23 Academic Period MSIX MDEs entered/updated on MIS2000</li> <li>●All 22/23 Academic Needs and services entered on MIS2000</li> <li>●Remaining balance estimate to SED</li> </ul>	29

Report due to:

SED	MIS2000	Directors
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# 2023 August

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		01	02	03	04 2023 Summer Served data pulse to Directors	05
06	07 EasyCBM window for Fall Assessments 08/7/23-10/13/23	08	09	10 2023 Summer Served data pulse for the State	11 22/23 EasyCBM data report ran by ID&R/MIS2000 due to Directors	12
13	14	15	16	17	18 22/23 Academic "Z" enrollments report ran by ID&R/MIS2000 due to Directors	19
20	21	22	23	24	25 •Email PAC and/or Parents event(s) agenda & summary to TASC	26
27	28	29	30	31		

Report due to:

	Directors		TASC
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