10/15/25

2025 September

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	01 School District Correspondence (free lunch, students lists)	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19 •OSY data SY24/25 on MIS (profiles, PLPs, services, pre/post mini lessons) •*iSOSY reports sent to Odilia Coffta*	20
21	22	23	24	25	26 •**Final Level 2 Report SY24-25 sent to Directors** •EasyCBM-send lists of students that will be tested and staff info to ID&R	27
28	29	30 •All 2025 Summer MSIX MDEs entered/updated on MIS2000	Due 8-30-25: Outstanding PAC/(non-PAC) Summary & Agenda to TASC Due 8-30-25: 2025-26 Work Plan			

Report due to:

	School Districts		MIS2000		Directors		Odilia Coffta		ID&R

10/15/25

2025 October

Directors: This is a reminder to meet with your staff at some point during this month. See Data Cycle Timeline for details

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01	02	03	04
05	06	07	08	09	10 ● All 2025 Summer Needs and services entered on MIS2000	11
12	13	14	15 •CSPR reports for corrections sent to DSs (school building names, enrollment lines, services)	16	17	18
19	20	21	22	23	24 24/25 Algebra 1 sent to Directors ●EasyCBM window for Fall Assessments closes	25
26	27	28	29	30 SED annual performance report	31 ●24/25 ECA pre/post test results on MIS •24/25 ECA Pre/post hard copies sent to TASC	

Report due to:

	MIS2000		TASC		Directors		ID&R		SED	

10/15/25

2025 November

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
02	03	04	05 •ID&R sends Teacher Certification list to METS	06	07 ●Course History Upload (created by ID&R) report sent to Directors for revisions	01/08 First day *Winter* Period to change a Student's Service Level
09	10	11	12 •METS complete Teacher Certification list and forward to ID&R	13	14 Initial 2025/26 PAC Parent Lists to TASC ●24/25 ECA report sent to Directors for revisions 25/26 Data Pulse Round 1 (created by ID&R) sent to Directors	15
16	17	18	19	20	21	22
23/30	24 CSPR corrections entered on MIS	25	26 Reminder: Check SDP data and MSIX MDEs (including Needs Assessment) for 2025-26 Academic Period	27	28 ●State Assessment report (created by ID&R) sent to Directors for revisions ●**24/25 Algebra 1 sent to ID&R**	29

Report due to:

	MIS2000		TASC		Directors		ID&R		SED

10/15/25

<table>
<tr><td colspan="8">**2025** December</td></tr>
<tr><td>SUNDAY</td><td>MONDAY</td><td>TUESDAY</td><td>WEDNESDAY</td><td>THURSDAY</td><td>FRIDAY</td><td>SATURDAY</td></tr>
<tr><td></td><td>01</td><td>02</td><td>03</td><td>04</td><td>05 **24/25 BOLST (pre/post) entered on MIS**
• **24/25 ECA report ran by ID&R**</td><td>06</td></tr>
<tr><td>07</td><td>08</td><td>09</td><td>10</td><td>11</td><td>*12* **Final State Assessment report created by ID&R**</td><td>13</td></tr>
<tr><td>14</td><td>15
25/26 EasyCBM Fall scores into MIS2000</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr>
<tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26
24/25 BOLST (pre/post) sent to Directors for revisions</td><td>27</td></tr>
<tr><td>28</td><td>29</td><td>30</td><td>31
•*REMINDER: complete SY25-26 MSIX and Data Security certifications and Mandated Reporter training with METS Staff*</td><td></td><td></td><td></td></tr>
</table>

Report due to:

<table>
<tr><td></td><td>Directors</td><td></td><td>TASC</td><td></td><td>MIS2000</td></tr>
</table>

10/15/25

2026 January

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				01	*02* *EasyCBM window for Winter Assessment 01/02/26-02/20/26*	03
04	05	06	07	08	**09** 24/25 Evaluation Data will be submitted to Arroyo 24/25 MSIX Snapshot	10
11	12	13	14	15	*16* ●24/25 BOLST report ran by ID&R ●Documents for Parent Involvement activities for Sept-Dec 2025 hard copies to TASC 25/26 Data Pulse Round 2 (created by ID&R) sent to Directors	17
18/25	19/26	20/27	21/28	22/29	**23/30** ●*All 2025/26 services from Sep to Dec entered on MIS* ●*All 2025/26 data related to SDP from Sep to Dec entered on MIS* ●*ECA Pre-Post for Sept-Dec 2025 input on MIS.* ●*ECA Pre-Post for Sept-Dec 2025 hard copies to TASC* *Last day for Winter Period to change a Student's Service Level*	24/31

Report due to:

	MIS2000		Directors		TASC

10/15/25

2026 February

Directors: This is a reminder to meet with your staff at some point during this month. See Data Cycle Timeline for details

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02 ● **First day Spring Period to change a Student's Service Level.** ●**Identify and support students that will be eligible for K or PK**	03	04	05	06	07
08	09	10	11	12	13 TASC disseminates ECA cross-check to METS	14
15	16	17	18	19	20 **EasyCBM window for Winter Assessment closes**	21
22	23	24	25	26	27	28

Report due to:

	TASC

10/15/25

2026 March

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03	04	05	*06* **Initial 25/26 SIRS Level 2 Data Reconciliation Report distribute to METS**	07
08	09	10	11	12	13 **25/26 EasyCBM Winter Scores into MIS2000**	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Report due to:

	Directors

10/15/25

2026 April

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01	02	03	04
05	06	07	08	09	10 Initial 25/26 SIRS Level 2 Data Reconciliation Report Form due to ID&R ●Update Local PAC names	11
12	13 ●EasyCBM window for Spring Assessment 04/13/26-06/12/26	14	15	16	17 Initial 25/26 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs)	18
19	20	21	22	23	24 ●Last day for Spring Period to change a Student's Service Level.	25
26	27	28	29	30		

Report due to:

	MIS2000		ID&R		TASC

10/15/25

2026 May

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					01	02
03	04	05	06	07	08 Updated 25/26 SIRS Level 2 Data Reconciliation Report distribute to METS Share documentation local PAC meetings Summary and agenda Jan-April	09
10	11	12	13	14	15 First day of Summer for PK-OSY students *Last Day to submit NYS Scholarships applications*	16
17	18	19	*20*	21	22	23
24/31	25	26	*27*	28	29	30

Report due to:

	Directors		ID&R Office		MIS2000		TASC

10/15/25

2026 June

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	01	02	03	04	*05* •Updated 25/26 SIRS Level 2 Data Reconciliation Form due to ID&R •Updated 25/26 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs)	06
07	08	09	10	11	*12*	13
14	15 Last day to send School District letters (SIRS report)	16	17	18 *Last Day to submit the Parent Scholarships applications*	19 Updated 25/26 Level 2 Data Report distribute to METS	20
21/28	22/29	23/30	24	25	26	27

Report due to:

	Directors		Districts		MIS2000		ID&R Office		TASC

10/15/25

2026 July

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01 *Last Day to submit national baccalaureate scholarships applications*	02	03 Updated 25/26 Level 2 Data Report distribute to SED	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 ●Remaining balance estimate to SED	25
26	27	28	29	30	*31* ●All 25/26 Academic Period MSIX MDEs entered/updated on MIS2000 ●*All 25/26 Academic Needs and services entered on MIS2000*	

Report due to:

	SED		MIS2000		Directors

10/15/25

2026 August

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01
02	03 **2026 Summer Served data pulse to Directors** **25/26 PFS students-served and levels**	04	05	06 EasyCBM window for Fall Assessments opens	07	08
09	10 **2026 Summer Served and PFS data pulse for the State**	11	12	13	14 **25/26 EasyCBM data report ran by ID&R/MIS2000 due to Directors** **25/26 Academic "Z" enrollments report ran by ID&R/MIS2000 due to Directors**	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28 ●Upload local PAC and Parent Events agenda & summary	29

Report due to:

Directors		TASC		SED