

2026 September

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		01 School District Correspondence (free lunch, students lists) 26/27 Workplan due to SED	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18 • OSY data SY25/26 on MIS (profiles, PLPs, services, pre/post mini lessons) • iSOSY reports sent to Odilia Coffta	19
20	21	22	23	24	25 • Final Level 2 Report SY25-26 sent to Directors • EasyCBM-send lists of students that will be tested and staff info to ID&R	26
27	28	29	30 • All 2026 Summer MSIX MDEs entered/updated on MIS2000	Due 8-30-26: Outstanding PAC/(non-PAC) Summary & Agenda to TASC		

Report due to:

	School Districts		MIS2000		Directors		Odilia Coffta		ID&R		SED
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2026 October		Directors: This is a reminder to meet with your staff at some point during this month. See Data Cycle Timeline for details				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				01	02	03
04	05	06	07	08	09	10
					All 2026 Summer Needs and services entered on MIS2000	
11	12	13	14	15	16	17
			CSPR reports for corrections sent to DSs (school building names, enrollment lines, services)		EasyCBM "check-up" list sent to Director	
18	19	20	21	22	23	24
					25/26 Algebra 1 sent to Directors EasyCBM window for Fall Assessments closes	
25	26	27	28	29	30	31
					25/26 ECA pre/post test results on MIS 25/26 ECA Pre/post hard copies sent to TASC - SED annual performance report	

Report due to:

	MIS2000		TASC		Directors		ID&R		SED
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2026 November						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01 First day Winter Period to change a Student's Service Level	02	03	04 •ID&R sends Teacher Certification list to METS	05	06 •Course History Upload (created by ID&R) report sent to Directors for revisions	07
08	09	10	11 •METS complete Teacher Certification list and forward to ID&R	12	13 •25/26 ECA report sent to Directors for revisions 26/27 Data Pulse Round 1 (created by ID&R) sent to Directors •State Assessment report (created by ID&R) sent to Directors for revisions	14
15	16	17	18	19	20	21
22/29	23/30 CSPR corrections entered on MIS	24	25 Reminder: Check SDP data and MSIX MDEs (including Needs Assessment) for 2026- 27 Academic Period	26	27 •25/26 Algebra 1 sent to ID&R	28

Report due to:

	MIS2000		TASC		Directors		ID&R		SED
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8/10/26

2026 December						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		01	02	03	04 25/26 BOLST (pre/post) entered on MIS 25/26 ECA report ran by ID&R - Upload Initial 26/27 PAC Parent Lists to ShareFile	05
06	07	08	09	10	11 Final State Assessment report created by ID&R	12
13	14 26/27 EasyCBM Fall scores into MIS2000	15	16	17	18 25/26 BOLST (pre/post) sent to Directors for revisions	19
20	21	22	23	24	25	26
27	28	29	30 REMINDER: complete SY26-27 MSIX and Data Security certifications with METS Staff	31		

Report due to:

	Directors		TASC		MIS2000
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2027 January						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					01	02
03	04 EasyCBM window for Winter Assessment 01/04/27- 02/19/27	05	06	07	08 25/26 Evaluation Data to Arroyo 25/26 MSIX Snapshot • All 2026/27 data related to SDP including services from Sep to Dec entered on MIS	09
10	11	12	13 26/27 Data Pulse Round 2 (created by ID&R) sent to Directors	14	15 • 25/26 BOLST report ran by ID&R • Upload documentation for local PAC and Parent Events held Sept-Dec to ShareFile	16
17/24/31	18/25	19/26	20/27	21/28	22/29 • ECA Pre-Post for Sept-Dec 2026 input on MIS. • ECA Pre-Post for Sept-Dec 2026 hard copies to TASC Last day for Winter Period to change a Student's Service Level	23/30

Report due to:

	MIS2000		Directors		TASC
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2027 February

Directors: This is a reminder to meet with your staff at some point during this month. See Data Cycle Timeline for details

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	01 • First day Spring Period to change a Student's Service Level. • Identify and support students that will be eligible for K or PK	02	03	04	05	06
07	08	09	10	11	12 TASC disseminates ECA cross-check to METS Mid-year Update Workplan due to SED	13
14	15	16	17	18	19 EasyCBM window for Winter Assessment closes	20
21/28	22	23	24	25	26	27

Report due to:

	TASC		SED
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8/10/26

2027 March						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	01	02	03	04	05 Initial 26/27 SIRS Level 2 Data Reconciliation Report distribute to METS	06
07	08	09	10	11	12 26/27 EasyCBM Winter Scores into MIS2000	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Report due to:

	Directors
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8/10/26

2027 April		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01	02 • TBD when the Spring PAC dates are confirmed: Upload updated 26/27 PAC Parent Lists to ShareFile the Friday before the Spring State PAC meetings.	03
04	05	06	07	08	09	10	Initial 26/27 SIRS Level 2 Data Reconciliation Report Form due to ID&R •TBD Update Local PAC names	
11	12 • EasyCBM window for Spring Assessment 04/12/27-06/11/27	13	14	15	16	17	Initial 26/27 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs)	
18	19	20	21	22	23	24	•Last day for Spring Period to change a Student's Service Level.	
25	26	27	28	29	30			

Report due to:

	MIS2000		ID&R		TASC
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8/10/26

2027 May						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						01
02	03	04	05	06	07 Upload documentation for local PAC and Parent Events held January 1-April 30, to ShareFile	08
09	10	11	12	13	14 Updated 26/27 SIRS Level 2 Data Reconciliation Report distribute to METS	15 First day of Summer for PK-OSY students Last Day to submit NYS Scholarships applications
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

Report due to:

	Directors		ID&R Office		MIS2000		TASC
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8/10/26

2027 June

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		01	02	03	04 • Updated 26/27 SIRS Level 2 Data Reconciliation Form due to ID&R • Updated 26/27 SIRS Level 2 Data Reconciliation Report missing data entered on MIS2000 (ex. NYSSIDs) EasyCBM “check-up” list sent to Director	05
06	07	08	09	10	11	12
13	14 Last day to send School District letters (SIRS report)	15	16	17	18 Updated 26/27 Level 2 Data Report distribute to METS <i>Last Day to submit the Parent Scholarships applications</i> Summer Update Workplan due to SED	19
20/27	21/28	22/29	23/30	24	25 <i>First day of Summer for In School students</i>	26

Report due to:

	Directors		Districts		MIS2000		ID&R Office		TASC		SED
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8/10/26

2027 July

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			01 <i>Last Day to submit national baccalaureate scholarships applications</i>	02	03 Updated 26/27 Level 2 Data Report distribute to SED	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 ●Remaining balance estimate to SED	25
26	27	28	29	30	31 ●All 26/27 Academic Period MSIX MDEs entered/updated on MIS2000 ●All 26/27 Academic Needs and services entered on MIS2000	

Report due to:

	SED		MIS2000		Directors
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8/10/26

2027 August

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02 2027 Summer Served data pulse to Directors 26/27 PFS students- served and levels	03	04	05	06	07
08	09 2027 Summer Served and 26/27 PFS data pulse for the State	10	11	12 EasyCBM window for Fall Assessments opens	13 26/27 Academic "Z" enrollments report ran by ID&R/MIS2000 due to Directors 26/27 EasyCBM data report ran by ID&R/MIS2000 due to Directors	14
15	16	17	18	19	20	21
22	23	24	25	26	27 Upload documentation for local PAC and Parent Events held May 1 through August, to ShareFile	28
29	30	31				

Report due to:

	Directors		TASC		SED
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