|  |  |  |
| --- | --- | --- |
| **Date:**  | **METS Project:**  |  **COE#:**  |
| **Name:**  | [ ] **Male**[ ] **Female** | **Age:**  |
| **Address/Camp:** | **Phone:** |
| **Last Grade Attended:**  | **Year:** | **Where:** |
| **Oral English Language Proficiency (Speaks English):** [ ]  Yes: [ ]  Minimum [ ]  Adequate. [ ]  No  | **Home language:**English Spanish Other:   |
|  **Health Needs:** [ ] N/A [ ] Medical [ ] Vision [ ]  **Urgent Health Need(s):**[ ] Dental [ ] Other:  [ ]  Action Taken:   [ ]  Date Action Taken:   |
| **Advocacy Needs:** [ ] Legal [ ] Childcare [ ] Translation/Interpretation [ ] Other  |
| **Based on the information collected above, the youth is:** [ ] Here-to-work [ ] Recovery |

*Check all that apply in the categories below.*

**Part A – Student Profile ALL OSY Students**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Expressed interests in:**. [ ]  Learning English  [ ]  Job Training [ ] High School Equivalency [ ]  Earning a diploma  [ ]  Not sure [ ]  No interest  [ ]  Other:     | **Availability:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
| M [ ]  | M [ ]  | M [ ]  | M [ ]  | M [ ]  | M [ ]  | M [ ]  |
| A [ ]  | A [ ]  | A [ ]  | A [ ]  | A [ ]  | A [ ]  | A [ ]  |
| E [ ]  | E [ ]  | E [ ]  | E [ ]  | E [ ]  | E [ ]  | E [ ]  |

M = Morning, A = Afternoon, E = Evening |
| **Has access to transportation:**[ ] Yes [ ] No | **Reason for leaving school:**[ ] Insufficient credits [ ]  Needed to work [ ]  Missing State test requirements [ ]  Other:  |
| **Housing - Youth lives:**[ ] With a crew[ ] With friends outside of work[ ] With his/her parents/family[ ] With spouse & kids[ ] With kids [ ] Alone |
| **Youth may be a candidate for:**[ ] High School Diploma [ ] Health Education[ ] High School Equivalency [ ] Job Training[ ] HEP [ ] Career Exploration[ ] Adult Basic Education [ ] Life Skills[ ] ESL [ ] PASS[ ] CAMP [ ] Other:   | **At interview, youth received:**  [ ] Educational materials [ ] Support services[ ] OSY welcome bag[ ] Referral(s) (list in comments) [ ] Other: |
| **Comments:**. METS Staff Name/Signature   |

Effective: 9/1/17 – PLP Revised 6/2018

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|  | **Out-of-School Youth Instructional Focus Areas:**[ ] High School Diploma [ ] Health Education [ ] ESL [ ] High School Equivalency [ ] Job Training [ ] CAMP [ ] i-POD[ ] HEP [ ] Career Exploration [ ] PASS[ ] Adult Basic Education [ ] Life Skills [ ] Other: **Overall Long-Term Goal:** **Short-Term Goal:  Date “Short -Term” Goal Started:** Goal Details:Student actions to be taken to accomplish goal:METS actions to be taken in support of accomplishing goal: **Progress and Final Checks:** **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ % of Goal Met:** [ ]  0-24% [ ]  25-49% [ ]  50-74% [ ]  75-100% **Progress Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ % of Goal Met:** [ ]  0-24% [ ]  25-49% [ ]  50-74% [ ]  75-100% **Progress Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ % of Goal Met:** [ ]  0-24% [ ]  25-49% [ ]  50-74% [ ]  75-100% **Progress Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Rating Scale:****1** = 0-24% Student did not take any significant steps towards accomplishing goal**2** = 25-49% Student took only minimal steps towards accomplishing goal resulting in little progress**3** = 50-74% Student took significant steps towards accomplishing goal (completed more than half  **4** = 75-100% Student achieved, or is very close to achieving, initial goal and may have begun working on additional goals |

**Part B – Personal Learning Plan ONLY Level 2 OSY/DO/D+ Students**

 **Student:** **METS Staff:**

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| --- |
|  **Oral English/Basic Literacy Screening Tool Scores:**  **Beginning Literacy  Ending Literacy**  **Beginning Oral  Ending Oral**  **Beginning Total  Ending Total**  **Date Administered Date Administered**  |

Effective: 9/1/17 – PLP revised 6-2018