

HOLA 2021 - Educator Guide

Important Links

Information Hub [For the METS only]	https://sites.google.com/view/informationforthemets/home
HOLA Event page [For the public]	https://www.nysmigrant.org/node/577
HOLA PD Resources	https://www.nysmigrant.org/node/572
Student Application	https://forms.gle/GL5xmoF7Jt6wh16EA
Migrant Educator Contact Form	https://forms.gle/zUdyFAZZgDp3xsHB8

Questions?

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Help Students Apply for HOLA

Step #1: Review the overview of the schedule with students/families.
Specific class times will be assigned once the student applies.

Daily Routine (Except Saturday/Sunday) *3-5 hours of daily work*

- **Classes** are offered at four times each day. Students choose the time(s) they prefer when completing the application in order to plan around their other daily commitments.
- **Homework help** times are scheduled each day. Students join and leave as needed!
- **Daily icebreakers** are just for fun! All students come together for a new activity each day. This is a great way to meet peers and take a break!
- **Small groups** are dedicated to answering questions, working on group projects, and spending time getting to know each other. A guest speaker will come for one night during the small group time to discuss CAMP opportunities.

Class Schedule (Attendance required unless noted as optional!)

Wednesday, July 7	Successful Online Learning Tips
Thursday, July 8	Skills of Emerging Leaders (Tree Metaphor)
Friday, July 9	Skills of Emerging Leaders (The Roots)
Saturday, July 10	Optional: Time Management Getting a Job Financial Literacy
Sunday, July 11	Day Off!
Monday, July 12	Skills of Emerging Leaders (The Trunk)
Tuesday, July 13	SMART Goal Setting Part 1 The Imposter Syndrome
Wednesday, July 14	SMART Goal Setting Part 2
Thursday, July 15	Skills for Presenting
Friday, July 16	Final presentations

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Step #2:

Guide students to apply online for HOLA 2021

<https://forms.gle/GL5xmoF7Jt6wh16EA>

Application (educator copy)

SECTION 1

Please allow enough time to complete the entire application online in one sitting. The estimated time to complete is about 30 minutes. **Educators:** You may gather the information using this form below, and submit the form online on behalf of your students, if necessary. * **Required**

Section 1 – Description/Directions

Section 2 - Student Information

Section 3 - Getting to Know You

Section 4 - Summer Plans

Section 5 - Connecting with you Online

SECTION 2

Student Information – Tell us about you!

Student's First Name *

Student's Last Name *

Student's email (other than your school email address) *

Student's Cell Phone Number (please include the area code) *

What is the best way to contact you? Check all that apply. *

Text

Phone Call

Email

Signal

WhatsApp

Other _____

Home Street Address *

City *

State *

NY

Other _____

Zip Code *

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Student's Grade Level (as of September 2021) *

- Ninth
- Tenth
- Eleventh
- Twelfth

Name of student's high school *

Mother's Name

Mother's Phone Number(s)

Father's Name

Father's Phone Number(s)

List any educational accommodations (IEP, Language dominance, etc...)?

SECTION 3

Getting to Know You

What does leadership mean to you? Please answer in 2-4 sentences *

Favorite subject at school? *

Favorite song?

Favorite snack?

List any strengths that you have working with technology? Example: Instagram pro, graphic designer, YouTuber, etc ...

SECTION 4

Student's Summer Plans

This will help us determine the best class and small group schedule for you!

What days do you work during the summer? Check all that apply. *

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday
- I am not planning to work this summer.

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If you plan to work this summer, what time will you RETURN HOME after work?

8 am	12 pm	4 pm	8 pm
9 am	1 pm	5 pm	9 pm
10 am	2 pm	6 pm	
11 am	3 pm	7 pm	

What are your preferred daily class times for HOLA? Check all that apply. *

9 am 2 pm 4:30 pm 6:15 pm Other _____

SECTION 5

Connecting with you Online

It is very important that we have a plan to connect with you online so that you may participate fully in HOLA. We would like to ensure connectivity issues are minimized as much as possible.

All HOLA classes and activities are remote. Chromebooks will be loaned to students for use during the program and requires an internet connection. Do you have an internet connection at your home? (If no, we will work with you individually to find a solution.)

- Yes
 No

Step #3:

Complete the Migrant Educator Contact Information Form

Migrant Educators: Don't forget to complete the *Migrant Educator Contact Information Form* after your student(s) apply. It will help us know who to contact when support is needed (getting in touch with the student, following up on tech issues, etc...). Thank you!!

The form is short, and will take approximately 5 minutes to complete. Fill it out online:

<https://forms.gle/zUdyFAZZgDp3xsHB8>

What to Expect/Good to Know

- A congratulations/acceptance letter will be sent to students and parents.
- Signatures will be requested from parents and students for permissions and agreements after acceptance to the program. The form will be enclosed with the acceptance letters.
- A welcome package and schedule details will be delivered along with the Chromebooks/hotspots.
- Please prepare students to expect a call from their counselors and/or other HOLA team members for introductions and tech set-up a few days before HOLA begins!