NEW YORK STATE
MIGRANT EDUCATION PROGRAM

Using MSIX to Serve Migrant Students

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Legal References

Public Law 114-95 (Every Student Succeeds Act)
Section 1304 (b)(3) and Section 1308(b) – Timely transfer of pertinent school records and linkage of States migrant student record systems

Code of Federal Regulations
34 CFR §200.85 – MSIX regulations

Guidance
Chapter VI- Coordination

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Privacy Reminder

MSIX contains **real, sensitive student data** that should not be shared with those who do not need it. MSIX contains the information needed to commit identity theft, so protecting Personally Identifiable Information (PII) is a critical aspect of MSIX. PII is generally considered information that, alone or in combination, is linked or linkable to a specific student that would allow a person, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

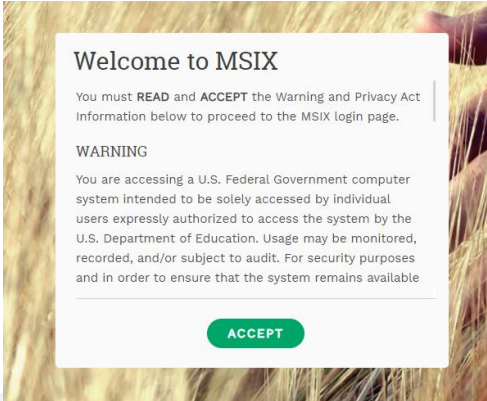**If there is a PII incident contact the MSIX Help Desk immediately.**

Please be aware of sensitive data and PII when sending screenshots within your department or troubleshooting with the Help Desk.

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What is MSIX?

MSIX is a web-based portal that links States' migrant student record databases to facilitate the national exchange of migrant students' Certificate of Eligibility (COE) demographic, educational, and health information among States.

Welcome to MSIX

You must **READ** and **ACCEPT** the Warning and Privacy Act Information below to proceed to the MSIX login page.

WARNING

You are accessing a U.S. Federal Government computer system intended to be solely accessed by individual users expressly authorized to access the system by the U.S. Department of Education. Usage may be monitored, recorded, and/or subject to audit. For security purposes and in order to ensure that the system remains available

ACCEPT

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Overview of MSIX

- MSIX is the national data system that links data from States
- The purpose of MSIX is to support timely enrollment, placement, credit accrual, and MEP participation
- MSIX regulations REQUIRE all States to use MSIX
- User access is "role based" but all users can search/retrieve data
- Smartphone friendly

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How MSIX can help you?

1. Search Students to determine if they have been in the Migrant Education Program
2. View a new student's course history to determine grade level placement
3. View student's Limited English Proficient (LEP) or Individualized Education Plan (IEP) status
4. View student's credit accrual
5. Send Move Notices

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Requesting an Account

- All MEP staff should be eligible for an MSIX account
- Obtaining an MSIX User Account:
  - Complete the MSIX cybersecurity training
  - Complete MSIX User Application
  - Accept MSIX Rules of Behavior
- You can download all the resources here:

https://www.nysmigrant.org/resources/downloads

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Accessing MSIX

- Type www.msix.ed.gov in your browser
- Click "Accept" in the "Welcome to MSIX" page
- Enter your "username" and "password"

Migrant Student
Information Exchange

Username

Password

SIGN IN

Forgot Your Password?
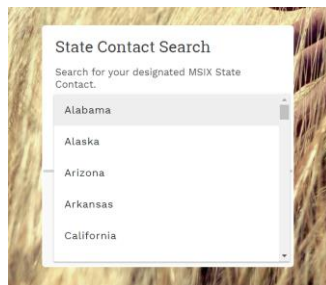
State Contact Search

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Passwords!

- Click the "Forgot your Password" link and follow the instructions.
- It will ask you some questions to confirm your identity
- Be careful with "copy/paste" the temporary password
- If you have any issues: contact Odilia or Will

State Contact Search

Search for your designated MSIX State Contact.

Alabama

Alaska

Arizona

Arkansas

California

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What is MFA?

- Per the National Institute of Standards and Technology (NIST), **MFA is an authentication system that requires more than one distinct authentication factor (something you have, something you know, or something you are)** for successful authentication. Passwords alone are no longer strong enough to protect sensitive information. Multi-factor authentication is commonly used to access personal healthcare information using a text message code. You may have also encountered MFA in the form of biometrics to gain access to a phone using facial recognition.
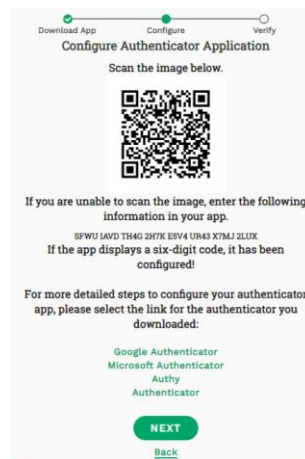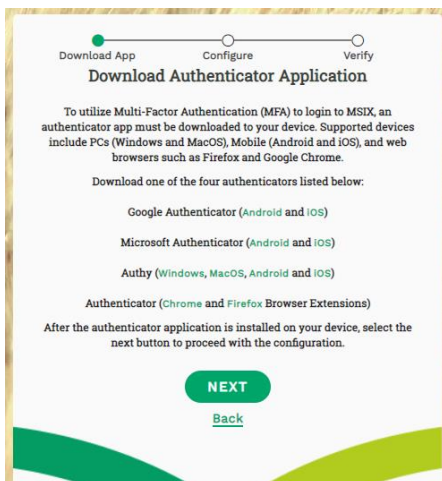
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Two-factor!

- October 2022, MFA will be mandatory for all users
- Follow the steps and call us if you have any questions

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Two-factor!

- Here are Odilia's steps. She downloaded Google Authenticator for her Android

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Did you forget your password?

- Click the "Forgot your Password" link and follow the instructions.
- It will ask you some questions to confirm your identity
- Please be careful copying/pasting the temporary password

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Search Students/View Student Records

Search/View Student Records:
- When a new migratory student is identified in your district, search for the child on MSIX

On MSIX you will be able to:
- Determine if they have previously been identified as Migrant
- View a new student's Course History to determine course and grade level placement
- You can also view other important information such as immunization, Limited English status, and IEP status
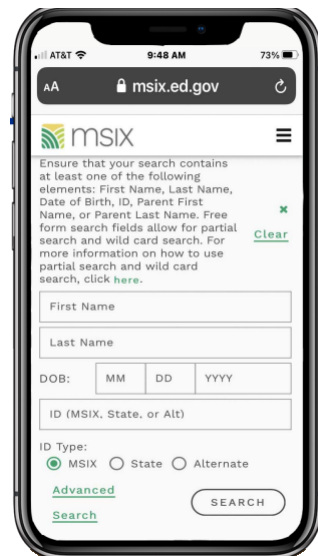
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Using a Smartphone

Search Students:
- Enter available information
- Try different ways!
- Lissete vs Lizete vs Liz-et
- You can also use the Advanced Search option where you can include: Gender, parent's names, and school or project name

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Using a Smartphone

- After entering the available information, click "Search"
- All possible "matches" will be shown
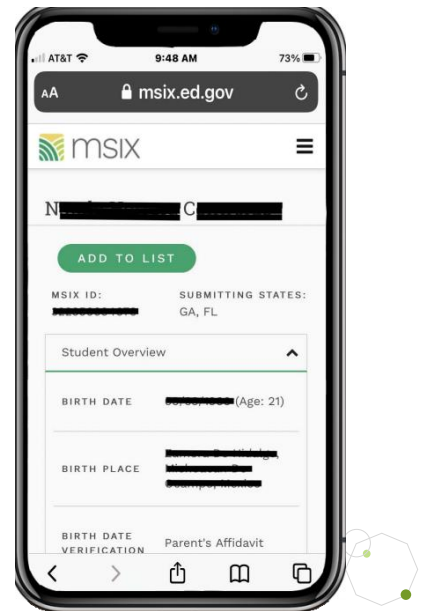- Review student records for a possible match

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Using a Smartphone

- You should be able to determine if there is a match using the information available
- Example: submitting states, Date of Birth, parent's names
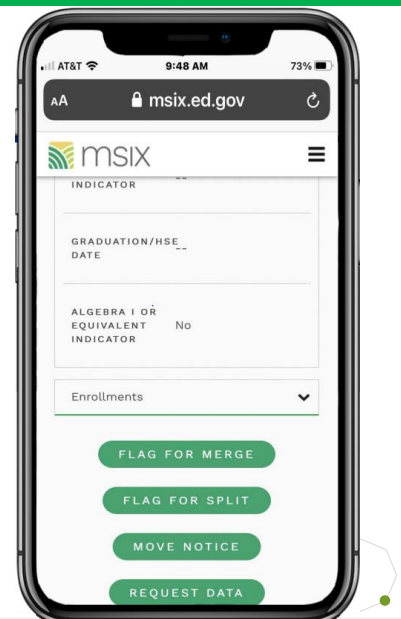

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Using a Smartphone

After selecting the student, the tutor can:

- **Request data** if educational or other information is needed for enrollment or placement
- **Flag for merge/split (depending on role)** if there are duplicate records for a student
- **Move notice** if a student is moving to another district or state. Please collaborate with your DS in this process.

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Using your Desktop/Laptop

Click here if you want to search by parents names or birth country

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MSIX STUDENT DATA
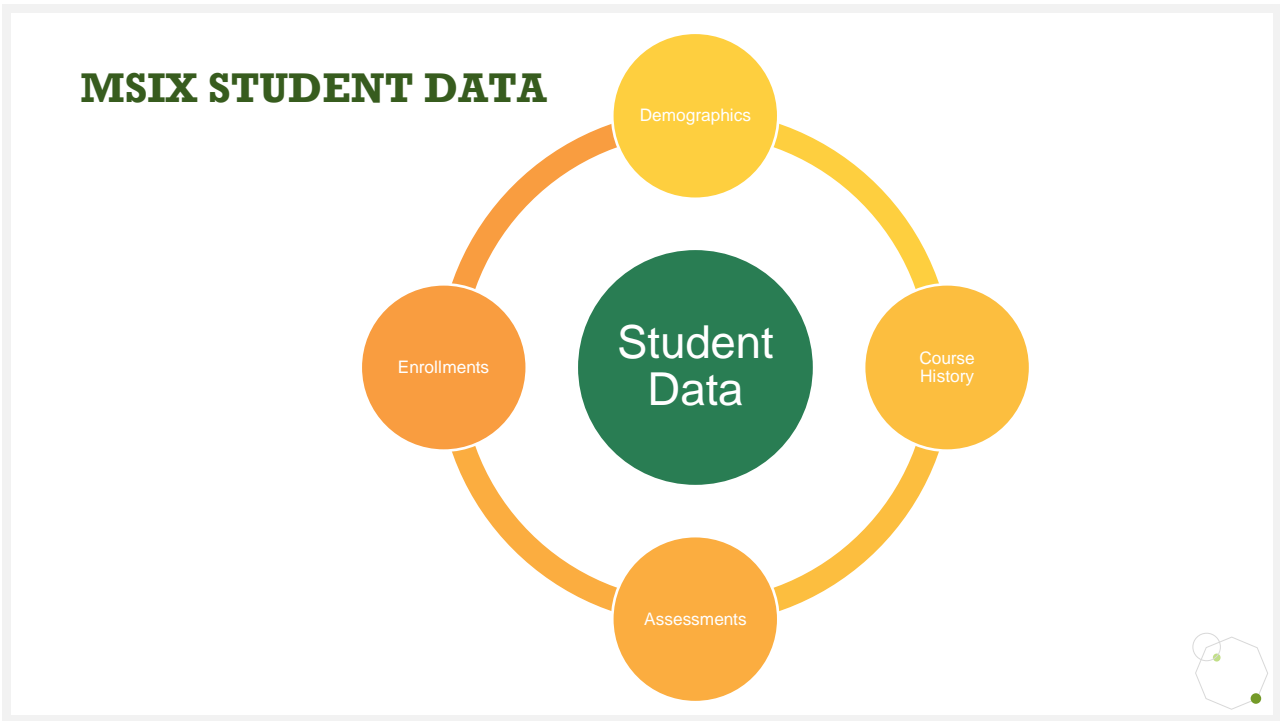
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Demographics

Qualifying Move Information ^

Qualifying Arrival Date 09/14/2021
Eligibility Expiration Date.. 09/13/2024
Qualifying Move From .... Hendersonville, NC
Qualifying Move To .... Memphis, TN

Academic Information ^

Graduation/HSE Indicator .... --
Graduation/HSE Date .... --
Algebra I or Equivalent Indicator .... No

Minimum Data Elements:
- There are 80 data elements that all Migrant Education Programs are required to upload to MSIX
- All of these data elements are relevant for enrollment and services

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Enrollments

Enrollments

State	School or Project	Enrollment Date	Withdrawal Date	Grade	Med Alert	Immun	EL	PFS	IEP	
NY	MORAVIA CSD	09/09/2021	—	12	None	Yes	No	No	No	⌄
NY	MORAVIA CSD	09/01/2021	09/08/2021	12	None	Yes	No	No	No	⌄

Enrollments:
- Here you can see if the child has recently being flagged with Medical Alert
- You can also check if the child has immunizations available, has been classified as EL
- Finally, you can see if the child has been classified as PFS or has an IEP

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Assessments/Course History

MSIX will consolidate all the data from different states to help with placement and credit accrual

Assessments

State	Assessment Title	Date	Content	Type	Interpretation
FL		05/2019	Civics TOTAL	—	Other - Tbd

Course History

Course Title	Academic Year	Subject Area	Final Grade	Credits Granted	Grade-To-Date	Clock Hours
INTENS READ	2020-2021	ELECTIVES	B	0.5	N/A	0
ALGEBRA I (A)	2020-2021	MATH	—	—	96	—
INTENS READ	2020-2021	ELECTIVES	B	0.5	N/A	0
ALG 1-A	2020-2021	MATHEMATICS	B	1	N/A	0

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Consolidated Student Record

Using the Consolidated Record:
- As part of MEP, we are required to use the MSIX Consolidated Student Record for all migratory children
- You can print or review the Consolidated Student Record when you receive a newly identified migratory child
- Click Export and choose how you want to download the data
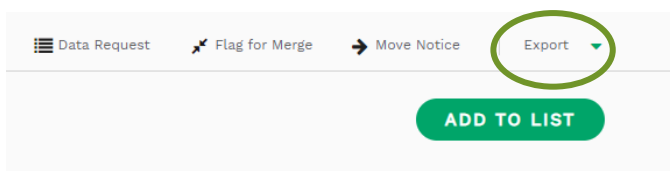
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Consolidated Student Record

- MSIX gives you different formats to download data
- Some formats will allow you to choose what data you want to be displayed!

Consolidated Student Record Custom PDF Filter ✕

SELECT FILTER CRITERIA: ⦿ Default Filter Criteria (all student information) ○ Enrollment Date Range ○ Grade Level

REPORT ELEMENTS:
Select All | None

☑ Course History   ☑ Assessments   ☐ Enrollment Comments

☐ Additional Guidance

LANGUAGE: ⦿ English ○ Spanish

Reset Filters   **SUBMIT**

Please make sure that all Personally Identifiable Data is safe and safely disposed

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Training

If you are new to MSIX please take advantage of all the training materials that are available for you at https://msix.ed.gov

📖 HELP

⚙ MY ACCOUNT

➡ SIGN OUT

TRAINING

RESOURCES

Managing Worklist: Merge & Split

Videos

MSIX Data Requests Training Video | Audio Description
MSIX Move Notices Training Video | Audio Description

Training Environment

Click on the link below to access material to support State training.
MSIX Training Environment Reservation Guide

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Thank You!

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