

WhatsApp Q&A

September 2020

Williamson

How to use WhatsApp on my iPad? iPhone

- ▶ Go to web.whatsapp.com
- ▶ Open **WhatsApp** on your iPhone. ...
- ▶ Move your phone in front of your **iPad** to scan the QR code on the **iPad** screen.
- ▶ Once the scan is successful, this screen lets you know you've connected another device to **WhatsApp**
- ▶ **When finished be sure to disconnect from web.whatsapp.com**
- ▶ Tap on "Log out from all computers" to log out.
- ▶ The screen will request for a confirmation for **logging out**.

How to use WhatsApp on my laptop? (Android)

1. Open web.**whatsapp**.com on your computer **using** the web browser.
2. Open the **WhatsApp** app on your phone by tapping on it.
3. Go to Menu, then **WhatsApp** Web. (3 dots in the top right corner)
4. There will be a QR code on your computer screen.
5. Once finished, tap on WhatsApp Web again and log out of device.

Data Charges

- ▶ Straight Talk Unlimited Plans (\$45) include 25 GB of data at 4G and then reduces to unlimited at 2G speed.
- ▶ 1GB (or 1024MB) of data lets you send or receive about 1,000 emails and browse the Internet for about 20 hours every month.
- ▶ If you are being charge for \$10.70 per GB means that you are being charged at \$0.01 per MB. A 10 minute Whatsapp video call which consume 5MB will cost you just around 5 cent
- ▶ Being charged at \$0.01 per MB
- ▶ A 10 minute Whatsapp video call which consume 5MB will cost you just around 5 cents

Video Quality Improvement

- ▶ Stop other apps and other users of your Internet
- ▶ Face a light source such as an open window
- ▶ No rear lighting
- ▶ Keep your device or camera very still and try not to move your head much
- ▶ Ask person on other line to do the same.
- ▶ Get closer to your Wi-Fi router or to a window if you're on mobile Internet

How to reduce data consumption while using WhatsApp calls, videos

- ▶ Open **WhatsApp** and tap on the three vertical dots.
- ▶ Head to **Settings** and tap on the option **Data and storage usage**.
- ▶ Here, look for the option **Low data usage** under the **Call settings** and turn on the toggle placed in front of the option.

International Numbers

- ▶ When **adding** the contact's phone **number**, start by entering a plus sign (+). Enter the **country code**, followed by the full phone **number**. A **country code** is a numerical prefix that must be entered before the full national phone **number** to make a call to another **country**.

How do I add someone on WhatsApp from another country?

- ▶ Go to Your Phone Menu.
- ▶ Find **Whatsapp**.
- ▶ Tap on **Whatsapp**.
- ▶ Tap the "New Chat" Icon. ...
- ▶ Tap the "New Contact" Icon. ...
- ▶ Select the Storage Location.
- ▶ Enter the Name of the **Person**.
- ▶ Enter the International Phone Number of the **Person**.

How to Share Items

1. Open a Chat

2. Tap Attach




3. Choose what you wish to send.

4. Add captions to photos and videos. Swipe between photos to add captions to each one.



5. Tap Send




▶ Choose **Document**  to select a document from your phone.



▶ Choose **Camera**  to take a picture with your phone. 16MB Limit



▶ Choose **Gallery**  to select an existing photo or video from your phone. Tap and hold to select multiple ones.

▶ Choose **Contact**  to send info of a saved contact

▶ Choose **Location**  to send your location or a nearby place

▶ Choose **Audio**  to send existing audio

What can be saved on WhatsApp?

- ▶ Once you send or open a picture or video on WhatsApp, you will not have to upload it again. It will automatically create a folder for you to use for future reference or sharing purposes at a later time.
- ▶ These materials will be stored in your phone's gallery and can be deleted at any time.

How to forward a document to a broadcast group

- ▶ You cannot **broadcast** a **forward** from a **group**. Let it be a **message** or a **image**. You need to copy the **message/image** or save the image and then go to you **broadcast lists** select the right **broadcast list** and then **send** it.
- ▶ *How to send a Broadcast*
- ▶ Open **WhatsApp** messenger on your device.
- ▶ Go to the options button in the top right-corner of the screen and select **New Broadcast List**.
- ▶ Type in the names of the people that you want to include in the **message**.
- ▶ You can add up to 256 contacts.
- ▶ Press the create button.
- ▶ Compose your **message**.

Hiding Contacts in a Group Message

- ▶ As an admin of a group message, there is no way to prevent people in a **WhatsApp group** chat from seeing each others phone **numbers** as soon as you add all the contacts to a **group**. They can see each others profiles and phone **number** or status. It is a built in feature and you cannot do anything to remove it.

However, each individual participant can hide their own number and needs to be done from their end here is how to do this...

